Rental Property Checklist

Address: _____ **Date First Rented:** _____

Owner(s): _____ **# of Weeks Rented:** _____

Income

Rents Received	

Expenses

Advertising	
Body Corporate Fees	
Borrowing Expenses	
Cleaning & Rubbish Removal	
Council Rates	
Depreciation	
Gardening / Mowing	
Insurance	
Interest on Loans	
Land Tax	
Legal Fees	
Pest Control	
Property and Agents Commission	
Repairs and Maintenance	
Capital Works Deduction (Do you have a Quantity Surveyors report?)	
Stationery, telephone and postage	
Water Charges	
Sundry Rental Expenses (Description & Amount)	
Total Expenses	
Total Profit/Loss	

New Assets over $300 (Can Not Claim 2nd Hand Assets)

Date Purchased	Descripton	Amount Paid